



## COACHING/EXTRA-CURRICULAR APPLICATION

Dear Applicant,

Thank you for your interest in working with the students, staff and community of the Tekoa/Rosalia Athletic Cooperative. To be considered for employment, please submit the following application materials by 3:00 P.M. on or before the application deadline date: **We will only consider applicants who submit the components listed below.**

1. Tekoa/Rosalia Athletic Cooperative Coaching/Extra-Curricular Application (this packet)
2. Current resume
3. Cover letter addressing qualifications specific to desired position
4. Two letters of recommendation specific to desired position
5. Copy of applicable certificates (optional)
6. Verification of Coaches Education Hours (optional)

Upon review of the application materials you may be contacted for an interview. If an offer of employment is made, new employees will be required to complete a certified first aid/CPR course and undergo a criminal background and fingerprint check by the Washington State Patrol and Federal Bureau of Investigation (the district will pay for these expenses). Any offer of employment is **conditional** upon the completion of a first aid/CPR class, successful outcome of the criminal history background check, and approval from the Tekoa and Rosalia School Districts Board of Directors.

Thank you for your time; please send your completed application materials to:

Rosalia School District  
916 S. Josephine Ave  
Rosalia WA 99170  
509-523-3061

or

Tekoa School District  
PO Box 869  
Tekoa WA 99033  
509-284-3281

***For questions, contact Kaila Kerns, Athletic Director, [kkerns@rosaliaschools.org](mailto:kkerns@rosaliaschools.org)***

Tekoa and Rosalia School Districts provide Equal Educational Opportunities and Equal Employment Opportunities and do not discriminate on the basis of sex, race, creed, religion, color, ancestry, national origin, age, economic status, honorably discharged veteran or military status, sexual orientation including gender expression or identity, pregnancy, marital status, physical appearance, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities. Each district provides equal access to designated youth groups and the Boy Scouts. Each district complies with all applicable state and federal laws and regulations, including but not limited to: Title IX, Title VI of the Civil Rights Act, Section 504 of the Rehabilitation Act, and RCW 49.60 ("The Washington Law against Discrimination") The Tekoa and Rosalia School Districts compliance includes, but is not limited to all District programs, courses, activities, including extra-curricular activities, services, and access to facilities. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent of Schools, PO Box 869, Tekoa, WA 99033, (509) 284-3281 or 916 S. Josephine Ave, Rosalia, WA 99170, (509) 523-3061.



## EMPLOYMENT EXPERIENCE (Please list last three jobs held)

NAME OF EMPLOYER	DATES OF SERVICE	TITLE/ POSITION	SUPERVISOR	SUPERVISOR PHONE

## CONTRACTED COACHING EXPERIENCES (Paid Coaching Experience)

NAME OF SCHOOL/ ORGANIZATION	DATES OF SERVICE	SPORT	POSITION	SUPERVISOR

## NON-CONTRACTED COACHING EXPERIENCES (Include volunteer, recreational, etc.)

NAME OF SCHOOL/ ORGANIZATION	DATES OF SERVICE	SPORT	POSITION	SUPERVISOR

## PROFESSIONAL REFERENCES

List two professional references who would speak to the knowledge of your coaching/activities qualifications (please do not include personal references).

NAME	TITLE	ORGANIZATION AND ADDRESS	PHONE NUMBER

ADDITIONAL QUESTIONS:

- List the interscholastic sports and/or activities that you participated in as a high school student:

- Explain three components of a quality athletic program:

- Explain three qualities of an effective coach:

**Criminal Information:**

Have you been: (if yes, please attach an explanation statement)

\_\_\_ YES \_\_\_ NO

**A.** Convicted of any crime against children or other persons (aggravated murder, first or second degree murder, first or second degree kidnapping; first, second, or third degree assault, or third degree assault of a child; first, second, or third degree rape of a child; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment; child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; sell or distributing erotic material to a minor, custodial assault; violation of a child abuse restraining order; child bullying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future?

\_\_\_ YES \_\_\_ NO

**B.** Found in any discrepancy action or by a court in a domestic relations proceeding or in any disciplinary board final decision to have sexually assaulted or exploited any minor or to have sexually abused any minor?

\_\_\_ YES \_\_\_ NO

**C.** Released from prison or convicted of any offense that involved drugs?

\_\_\_ YES \_\_\_ NO

**D.** HAVE YOU BEEN, within the last ten years, convicted of a felony other than those listed (such conviction will not necessarily be a barrier to employment? (An inquiry to the Washington State Patrol and/or federal law enforcement agencies will be made.

***\*\*Should you be offered employment, you will be required to provide proof of citizenship, visa, or legal proof that you can be lawfully employed in the United States.***

All of the information I have provided in this application is true, correct, and complete. I authorize the Tekoa/Rosalia Athletic Cooperative to inquire with former employers or references and obtain any and all information regarding my job related background. I release and waive the Tekoa/Rosalia Athletic Cooperative, my former employer(s), and all references from any and all liability in obtaining or disclosing such information. I agree that the information provided by any individual shall be confidential and I shall not have access to such information. I agree that if I have provided false or incomplete statements, the district may, at its sole discretion, without notice or due process procedures, terminate my employment contract. If such action is taken by the district, the contract shall be void from its inception.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*